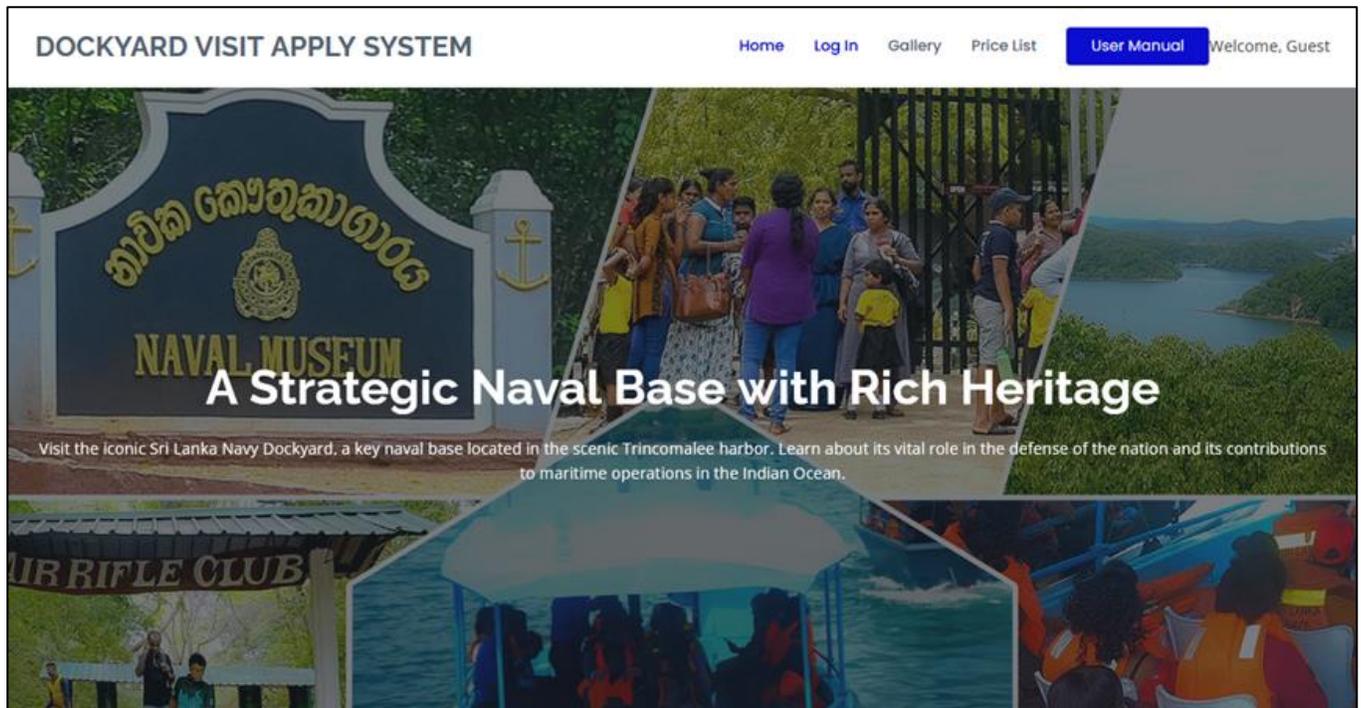


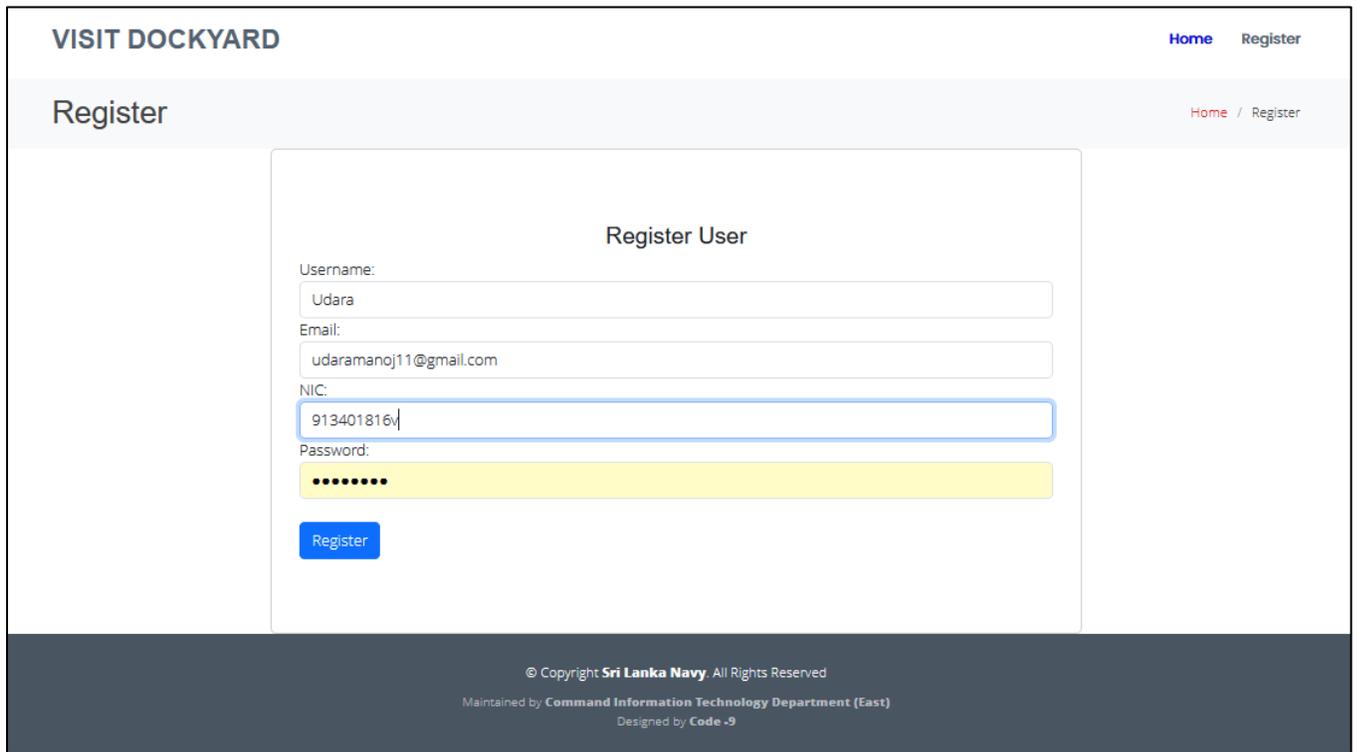
# DOCKYARD VISIT APPLY SYSTEM

## USER MANUAL



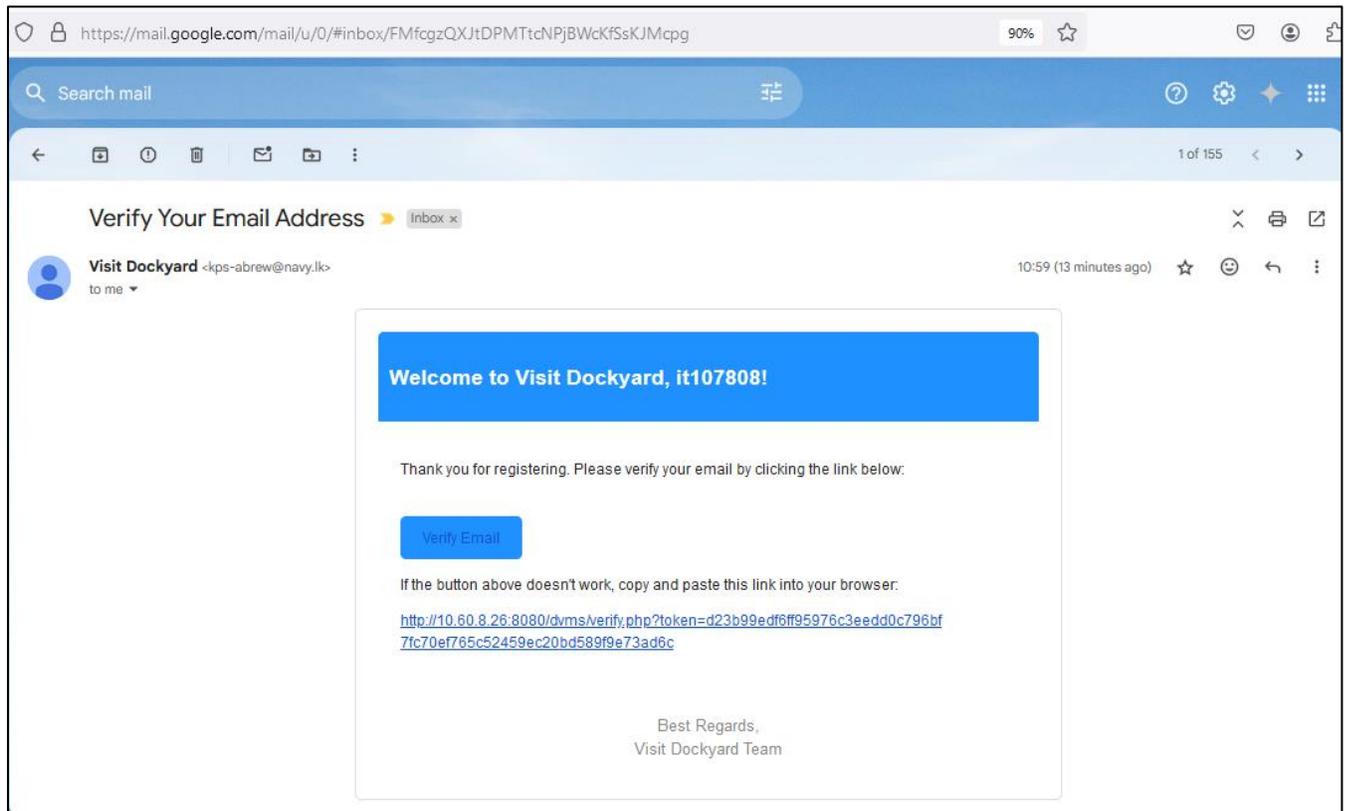
## 01. User Registration:

- To register, click "Log In" on the main screen. - Fill in the required details and click Register to complete the process.



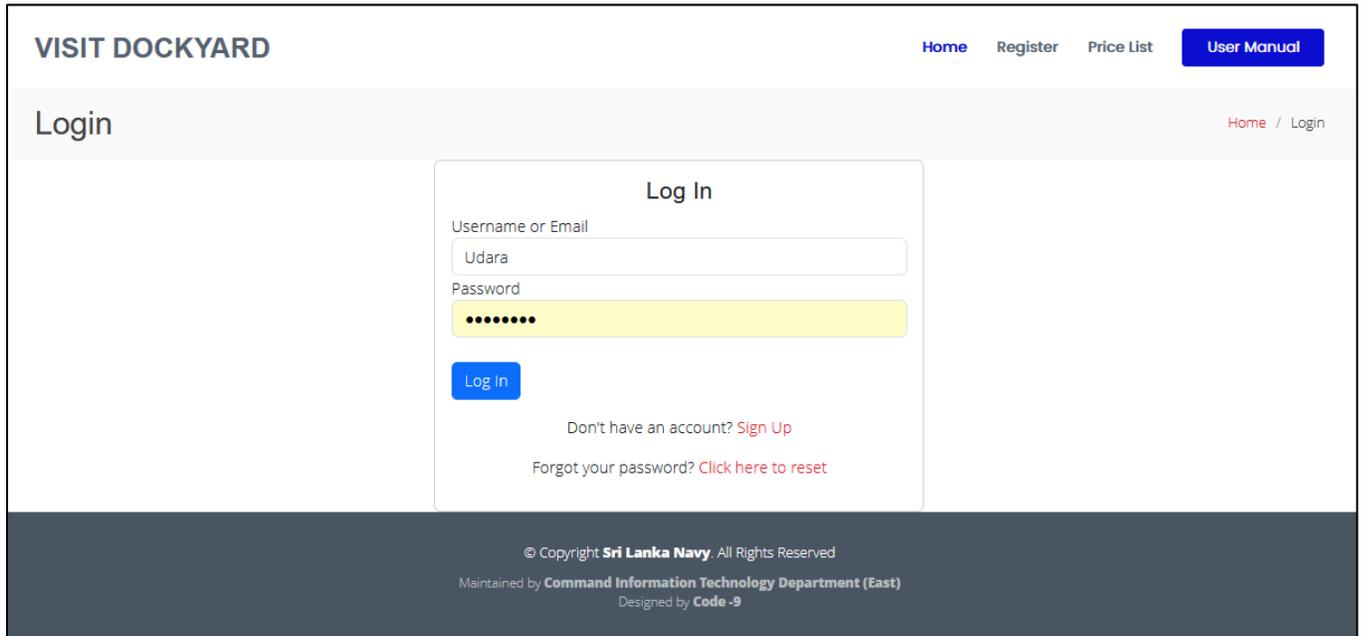
The screenshot shows the 'Register User' form on the VISIT DOCKYARD website. The form is titled 'Register User' and is located on a page with a header 'Register' and a breadcrumb 'Home / Register'. The form fields are: Username (Udara), Email (udaramanoj11@gmail.com), NIC (913401816v), and Password (masked with dots). A blue 'Register' button is at the bottom of the form. The footer of the page contains the copyright information: © Copyright Sri Lanka Navy. All Rights Reserved. Maintained by Command Information Technology Department (East). Designed by Code -9.

- You will receive an email to verify your email address. Click on the link in the email to complete verification.



## 02. Login

- Once registered and verified your email, log in by clicking "Log In" on the main menu. Enter your email or user name and password and click "Log In" button.



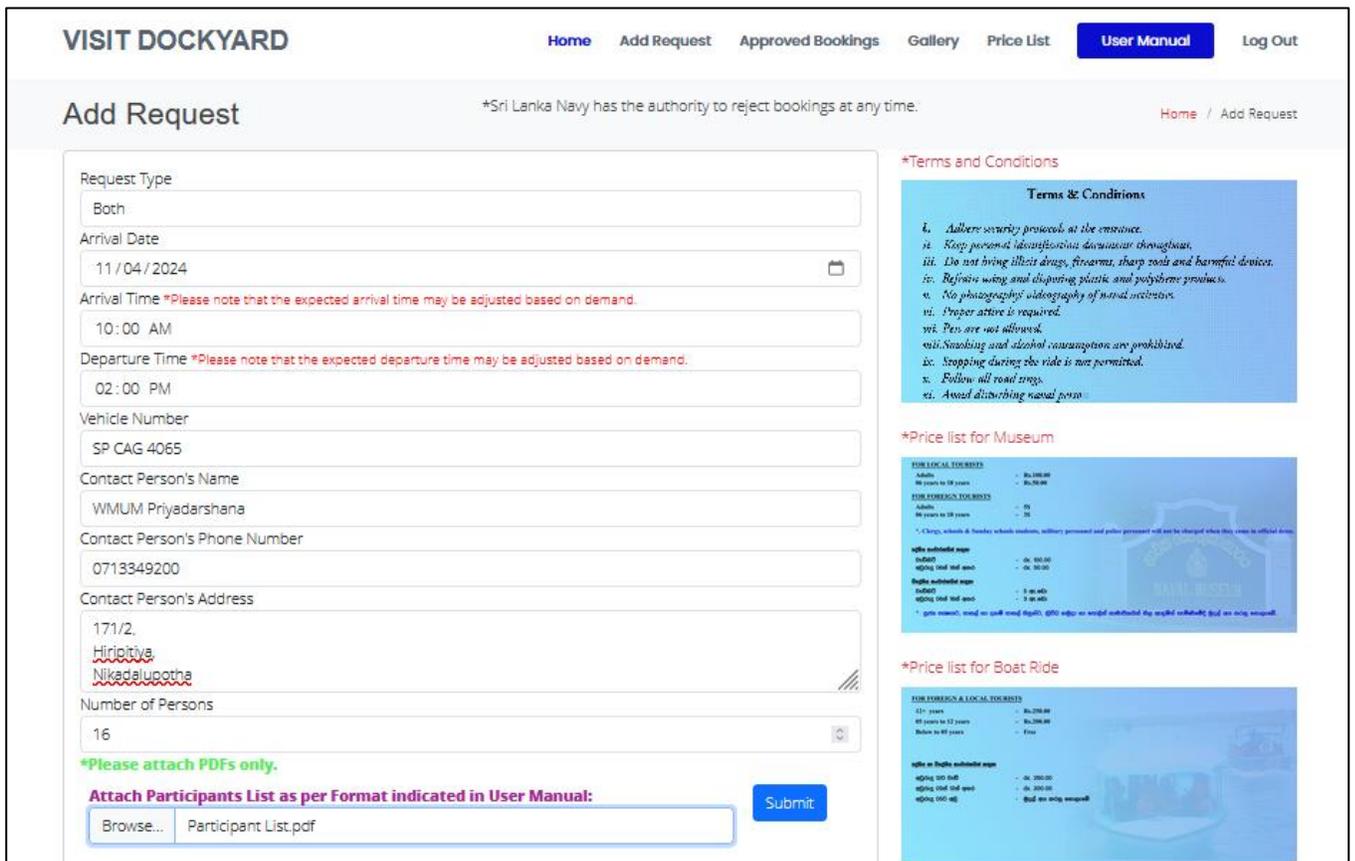
**VISIT DOCKYARD** Home Register Price List [User Manual](#)

### Login

 Home / Login

## 03. Submitting a Booking Request

- After logging in, select **Add Request**. Complete the necessary details and click **Send** complete the participant details in the required format and upload it as a PDF.



**VISIT DOCKYARD** Home Add Request Approved Bookings Gallery Price List [User Manual](#) Log Out

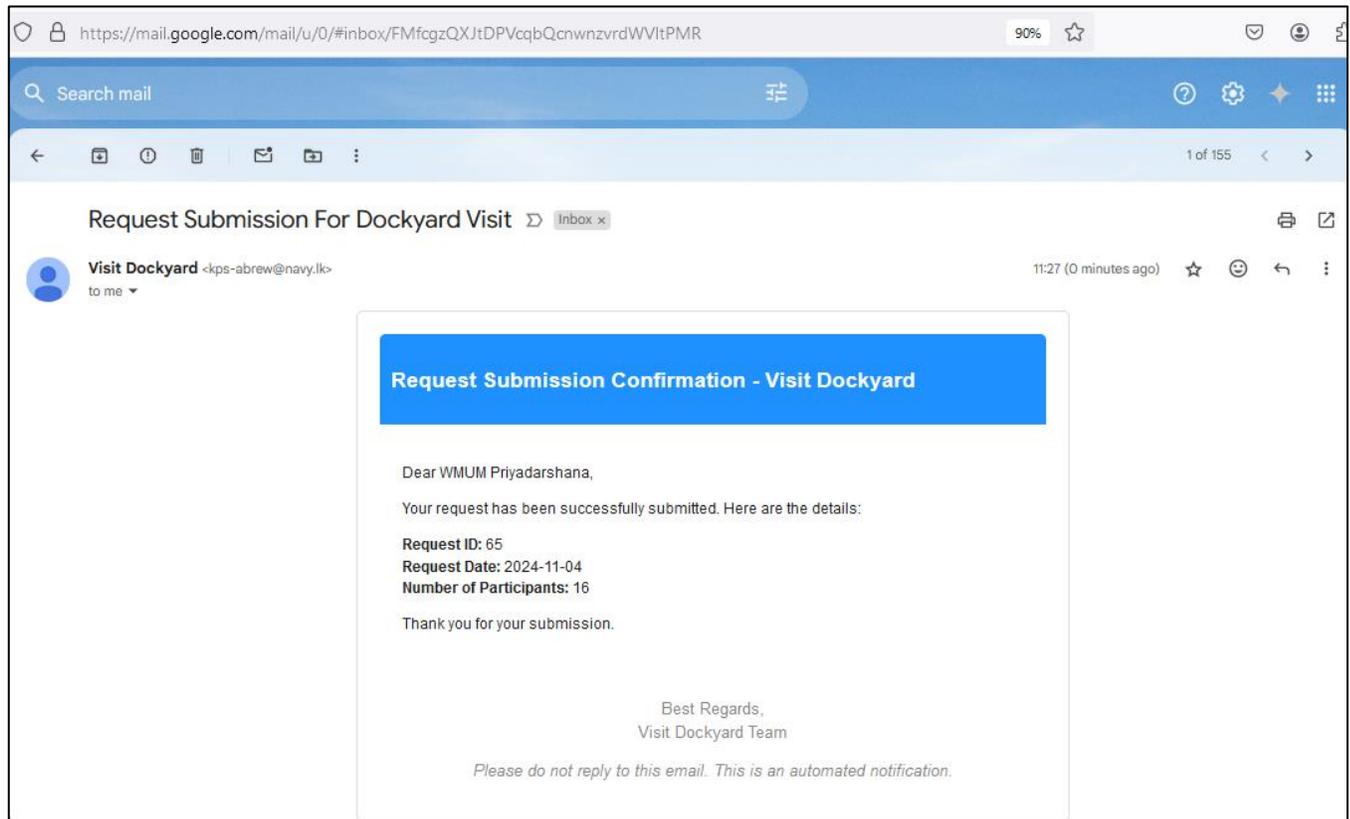
### Add Request

 \*Sri Lanka Navy has the authority to reject bookings at any time. Home / Add Request

**\*Format for Participants List.**

SR No	NAME	AGE	NIC	Gender	Mobile No
01	WMUM Priyadarshana	32	913401816V	Male	071 3349200
02	PHND Darmasiri	29	951224422V	Female	071 3349200

- You'll receive notifications about submitting booking details via email.



#### 04. Application Status

- You can view your pending request status by selecting "Home" on the dashboard. An email notification will be sent once your request is approved.

The screenshot shows the 'VISIT DOCKYARD' user dashboard. The navigation bar includes 'Home', 'Add Request', 'Approved Bookings', 'Gallery', 'Price List', 'User Manual', and 'Log Out'. The page title is 'User Dashboard' with a breadcrumb 'Home / Dashboard'. A message states: '\*Sri Lanka Navy have the authority to reject bookings at any time.' Below this, a welcome message reads 'Welcome, Udara! Your Pending Booking Details'. A table displays the pending booking details for ID 65, including visit type 'Both', date '2024-11-04', arrival and departure times, vehicle 'SP CAG 4065', and contact information for WMUM Priyadarshana. A 'View' button is present for each row. The footer contains copyright information for Sri Lanka Navy and mentions the Command Information Technology Department (East).

Booking ID	Visit Type	Date	Expected Arrival Time	Expected Departure Time	Vehicle No	No of	Contact Details	View
65	Both	2024-11-04	10:00:00	14:00:00	SP CAG 4065	16	<b>Name:</b> WMUM Priyadarshana <b>Phone:</b> 0713349200 <b>Address:</b> 171/2, \n\nHiripitiya, \n\nNikadalupotha	<a href="#">View</a>

- You can view the status of your approved request by selecting 'Approved Booking' on the dashboard. An email notification will be sent once your request is approved, provided you have agreed to the terms and conditions mentioned.

The screenshot shows the 'VISIT DOCKYARD' user dashboard for approved bookings. The navigation bar is the same as the previous page. The page title is 'User Approved Bookings' with a breadcrumb 'Home / Approved Bookings'. A welcome message reads 'Welcome, Udara! Your Approved Booking Details'. An email address 'udaramanoj11@gmail.com' is displayed. A table displays the approved booking details for ID 65, including visit type 'Both', date '2024-11-04', arrival and departure times, vehicle 'SP CAG 4065', and contact information for WMUM Priyadarshana. A 'View' button is present for each row.

Booking ID	Visit Type	Date	Expected Arrival Time	Approved Arrival Time	Expected Departure Time	Approved Departure Time	Vehicle No	No of Persons	Contact Details	View
65	Both	2024-11-04	10:00:00	10:30:00		14:30:00	SP CAG 4065	2	<b>Name:</b> WMUM Priyadarshana <b>Phone:</b> 0713349200 <b>Address:</b> 171/2, \n\nHiripitiya, \n\nNikadalupotha	<a href="#">View</a>

Search mail



## Actual Arrival and Departure Times Updated



**Visit Dockyard** <kps-abrew@navy.ik>  
to me

### Booking Confirmation - Visit Dockyard

Dear WMUM Priyadarshana,

We are pleased to inform you that the actual arrival and departure times for your booking have been updated.

**Booking ID:** 65

**Actual Arrival Time:** 10:30

**Actual Departure Time:** 14:30

Please ensure you arrive at least 10 minutes before the scheduled arrival time.

**Terms & Conditions:**

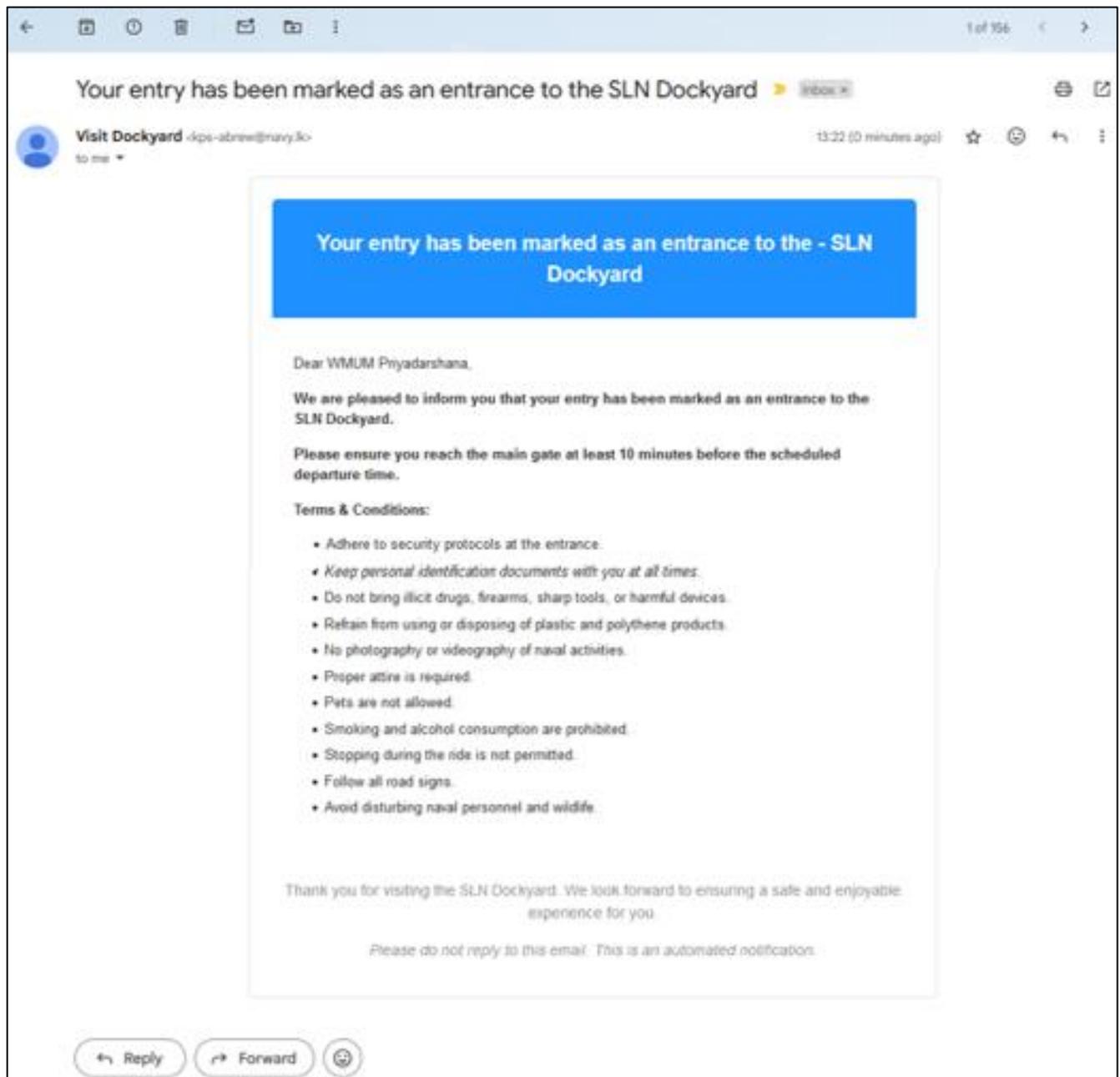
- Adhere to security protocols at the entrance.
- Keep personal identification documents with you at all times.
- Do not bring illicit drugs, firearms, sharp tools, or harmful devices.
- Refrain from using or disposing of plastic and polythene products.
- No photography or videography of naval activities.
- Proper attire is required.
- Pets are not allowed.
- Smoking and alcohol consumption are prohibited.
- Stopping during the ride is not permitted.
- Follow all road signs.
- Avoid disturbing naval personnel and wildlife.

Thank you for visiting Dockyard. We look forward to serving you!

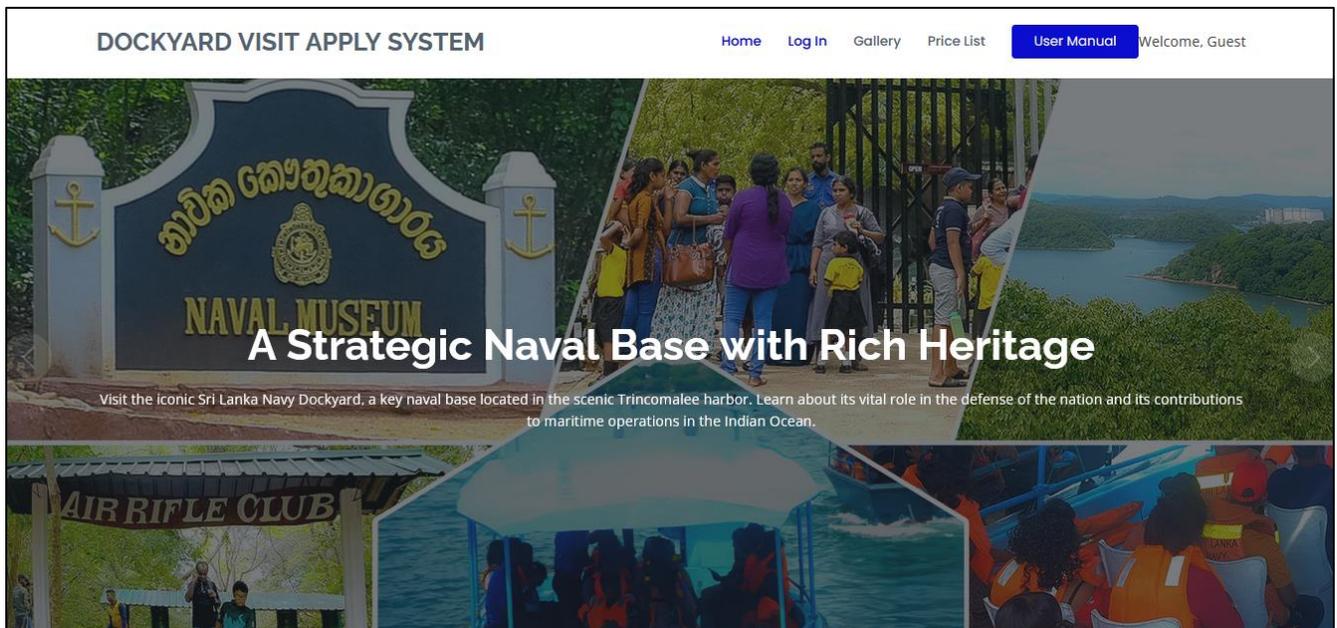
Best Regards,  
Visit Dockyard Team

05. **Entry Process for Approved Visits**

- Please present your booking ID and NIC to the SL Navy personnel at Rathna Point, the entrance of the naval base, for verification. Upon entry, your status will be updated in the system.



# නාවික ත්‍රයාකාංග ණය නැරඹීම සඳහා අයදුම්කිරීමේ පද්ධතිය පරිශීලන අත්පොත



01. නාවික තර්කාංගණය නැරඹීම සඳහා අයදුම්කිරීමේ පද්ධතියෙහි ලියාපදිංචි වීම. ඉහත පින්තූරයෙහි දැක්වෙන Menu links වෙත ගොස් එහි ඇති Log In මත Click කළ විට පහත පින්තූරයෙහි ඇති පරිදි වෙබ් පිටුව දිස්වේ.

VISIT DOCKYARD

Home Register Price List **User Manual**

Login Home / Login

**Log In**

Username or Email  
Your username or email

Password  
Enter your password

**Log In**

Don't have an account? [Sign Up](#)

Forgot your password? [Click here to reset](#)

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Designed by **Code-9**

02. ලියාපදිංචි වීම සඳහා ඉහත රූපයේ ඇති Register මත Click කරන්න. එවිට පහත පින්තූරයෙහි ඇති පරිදි වෙබ් පිටුව දිස්වේ.

VISIT DOCKYARD

Home Register

Register Home / Register

**Register User**

Username:  
Udara

Email:  
udaramanoj11@gmail.com

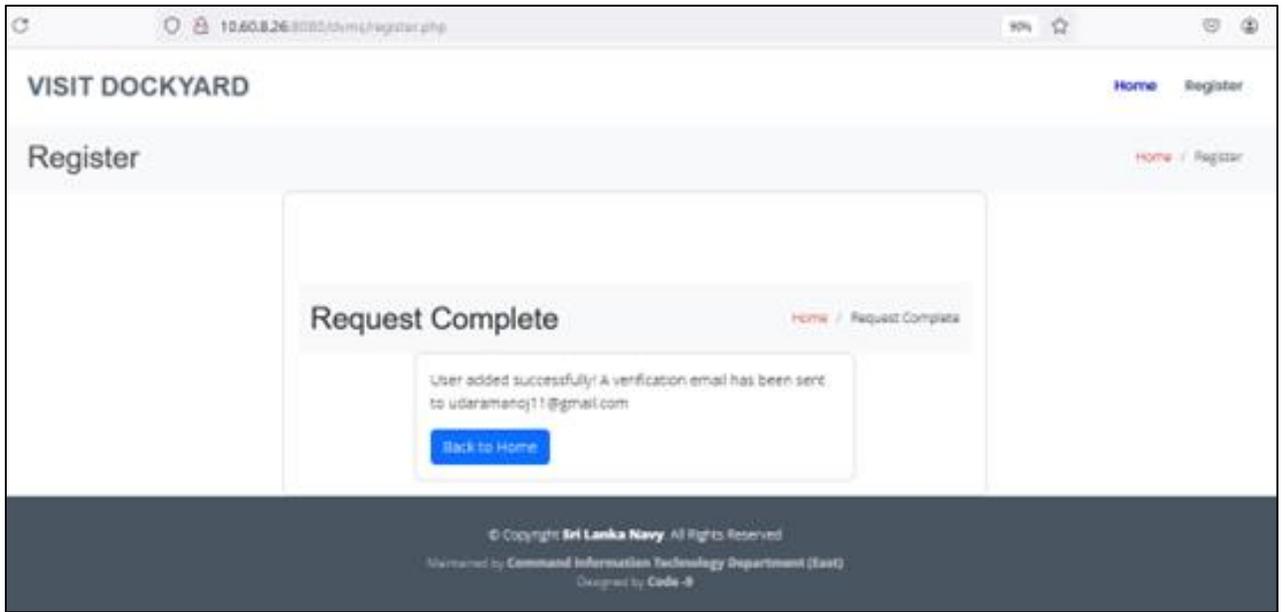
NIC:  
913401816v

Password:  
\*\*\*\*\*

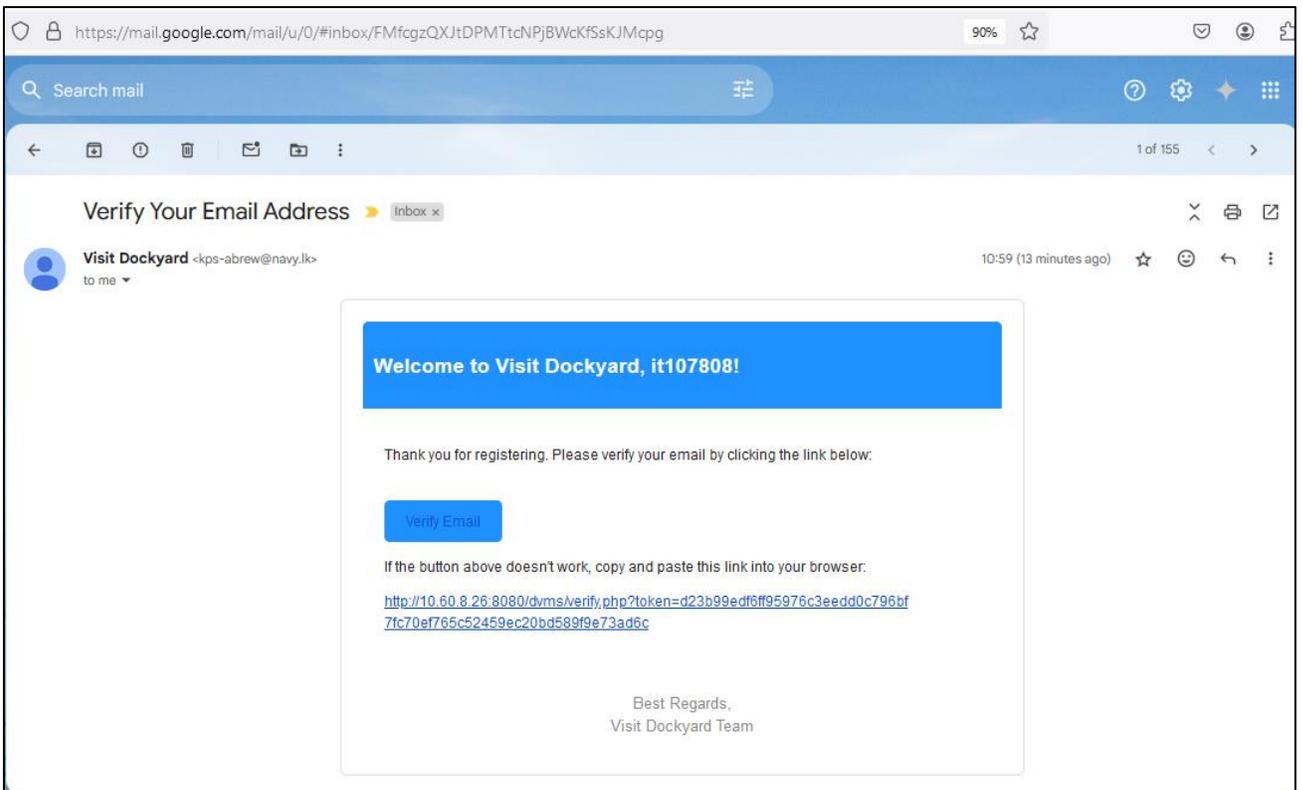
**Register**

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Maintained by **Command Information Technology Department (East)**  
Designed by **Code-9**

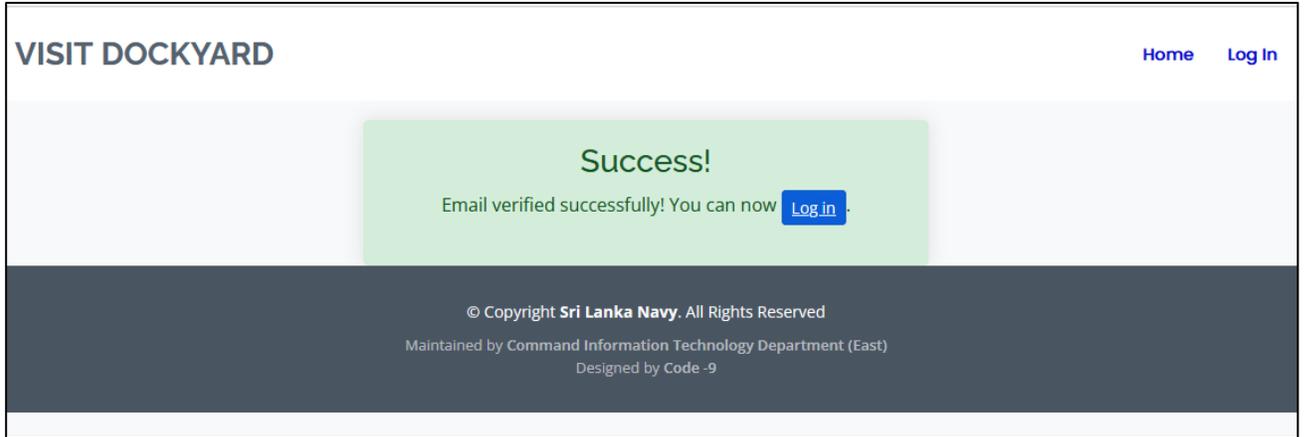
03. ඉහත වෙබ් පිටුවෙහි දිස්වන තොරතුරු පුරවා එහි ඇති Register මත Click කරන්න. එවිට පහත රූපයේ ආකාරයට වෙබ්පිටුවක් දිස්වේ.



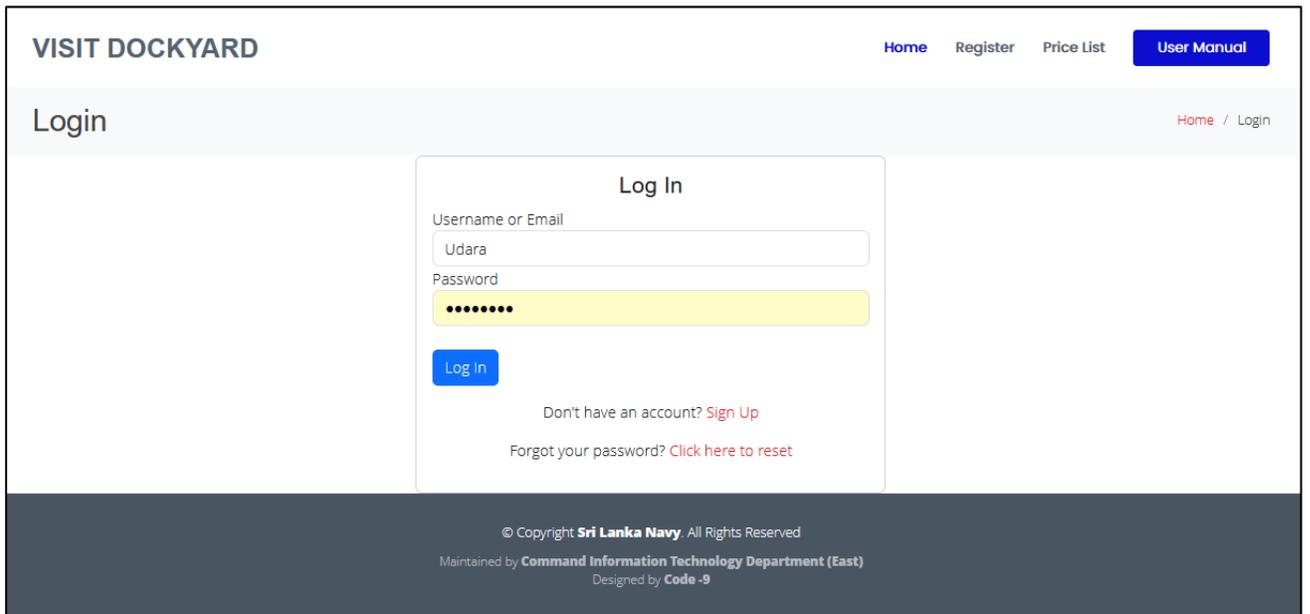
04. ඉන් පසුව ඉහත ඔබ Register වීම සඳහා ලබා දුන් Email ගිණුම වෙත පහත ආකාරයේ Email පනිවිඩයක් ලැබෙනු ඇත. එහි ඇති Verified Email මත Click කරන්න.



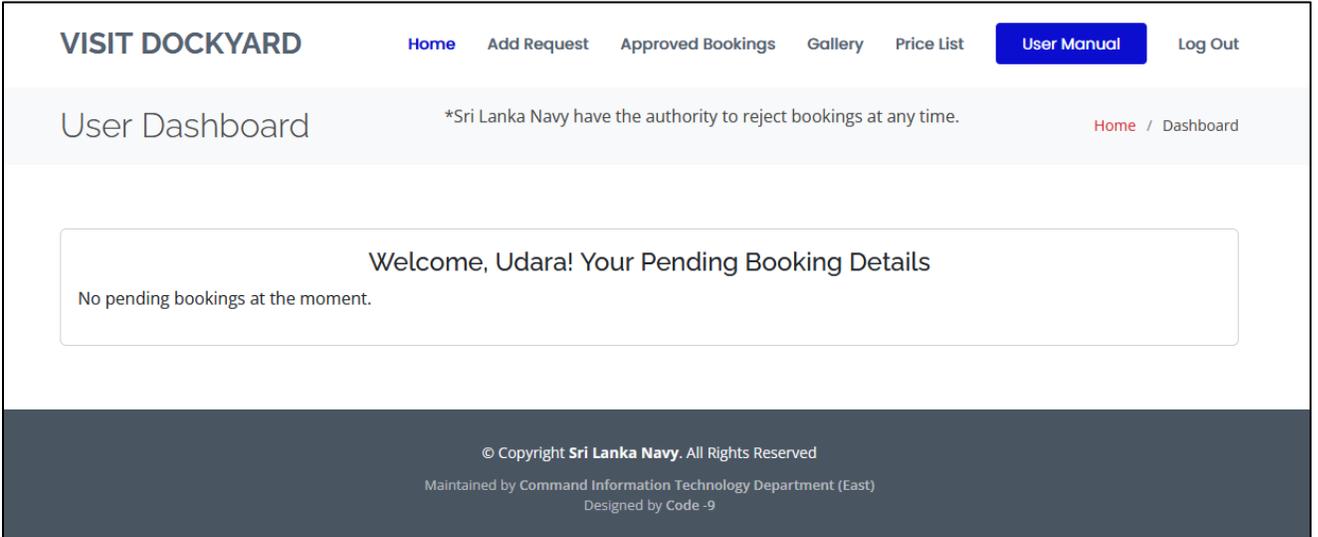
05. එවිට පහත පරිදි වෙබ් පිටුවක් දිස්වේ. එහි ඇති Log in මත Click කරන්න.



06. එවිට පහත පරිදි වෙබ් පිටුවක් දිස්වේ. එහි ඇති තොරතුරු පුරවා Log In මත Click කරන්න.

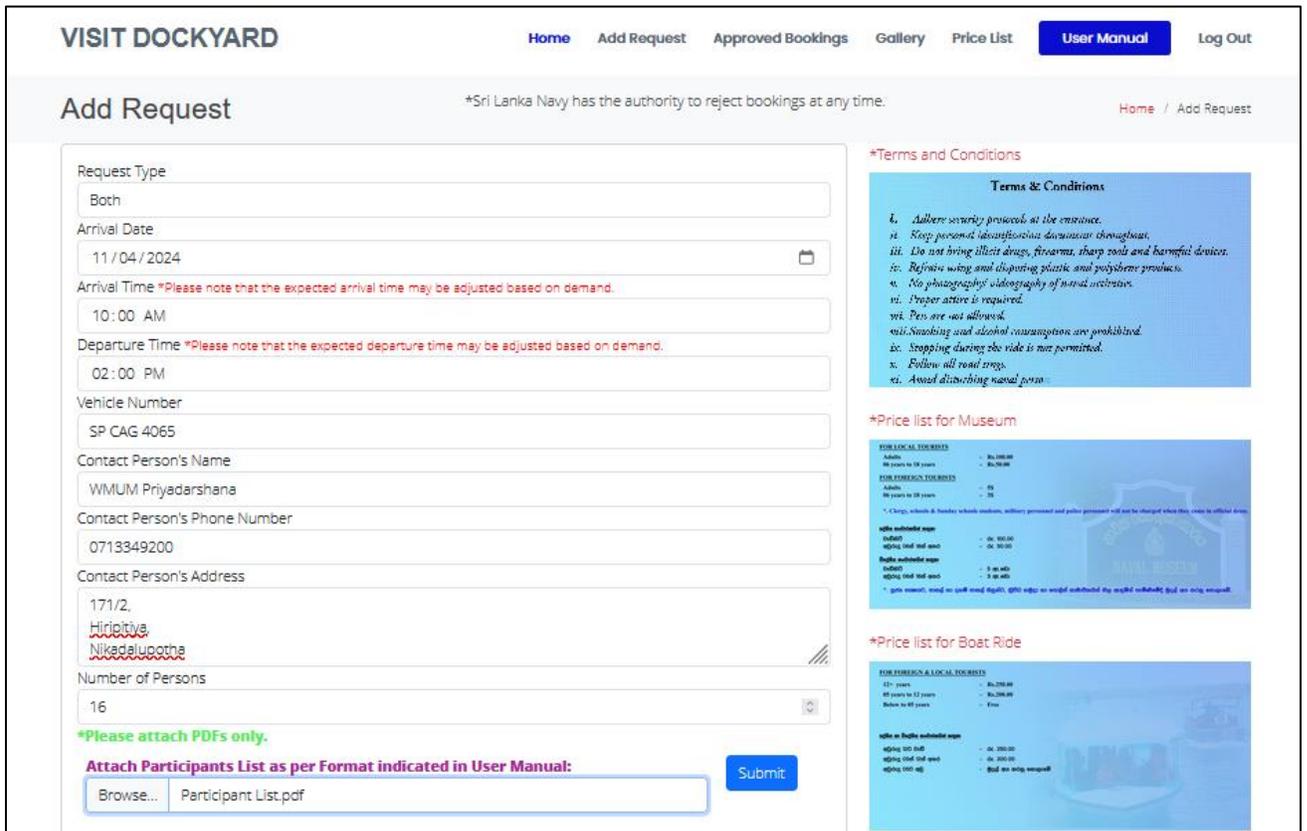


07. එවිට පහත පරිදි වෙබ් පිටුවක් දිස්වේ.



### නාවික තරාකාංග ණය නැරඹීම සඳහා අයදුම් කිරීම

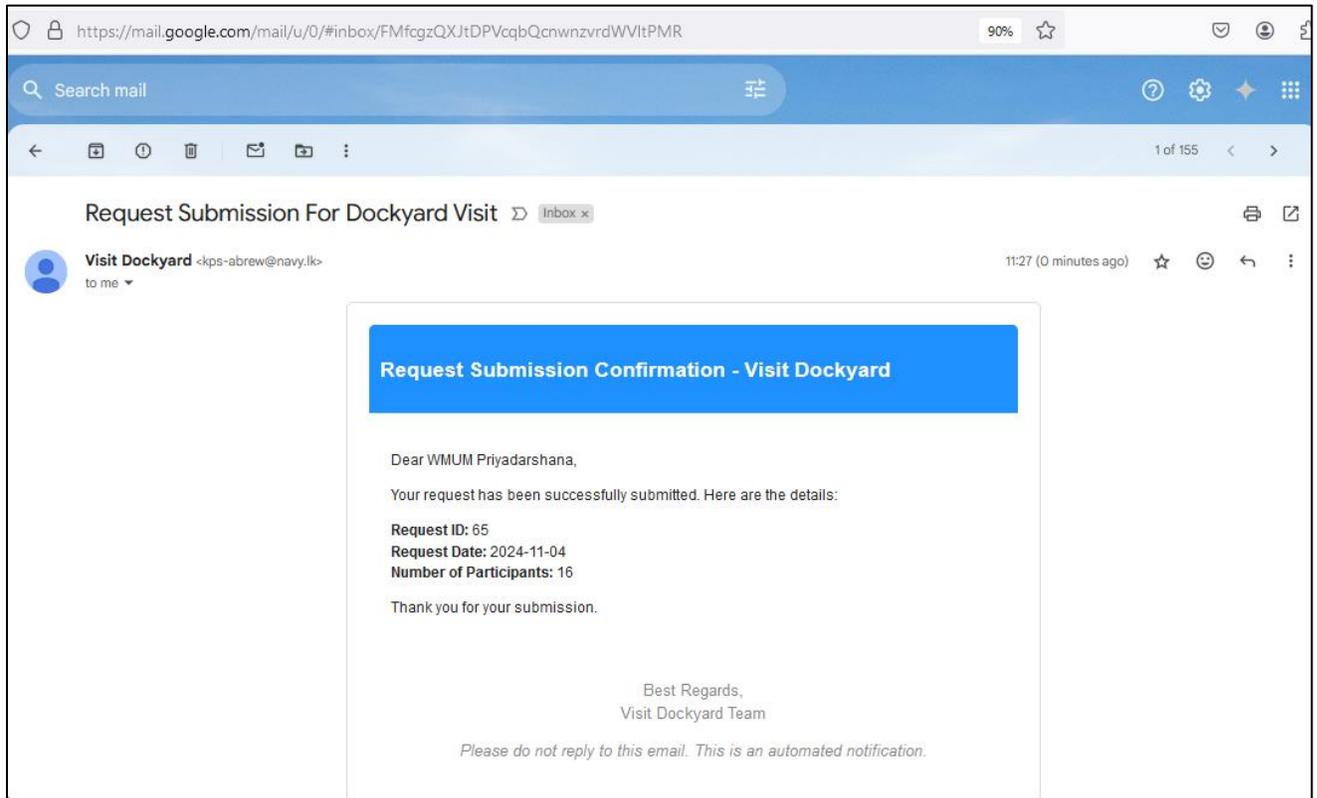
01. එහි ඇති Add Request මත Click කරන්න. එවිට පහත පරිදි වෙබ් පිටුවක් දිස්වේ. එහි ඇති විස්තරයන් නිවැරදිව පුරවා Send මත Click කරන්න.



02. වාරිකාව සඳහා සහභාගී වන්නන්ගේ විස්තර පහත සඳහන් අකෘතිය අනුව පුරවා PDF කර පද්ධතියට එක් කිරීමට කටයුතු කරන්න.

SR No	NAME	AGE	NIC	Gender	Mobile No
01	WMUM Priyadarshana	32	913401816V	Male	071 3349200
02	PHND Darmasiri	29	951224422V	Female	071 3349200

03. ඉන්පසු ඔබ Register වීම සඳහා භාවිතා කළ Email ගිණුම වෙත පහත ආකාරයේ Email පණිවිඩයක් ලැබේ.



04. තවද ඔබගේ අයදුම්පත පිලිබද විස්තර Home මත Click කල විට පහත පරිදි දැකගත හැකි වේ.

**VISIT DOCKYARD** [Home](#) [Add Request](#) [Approved Bookings](#) [Gallery](#) [Price List](#) [User Manual](#) [Log Out](#)

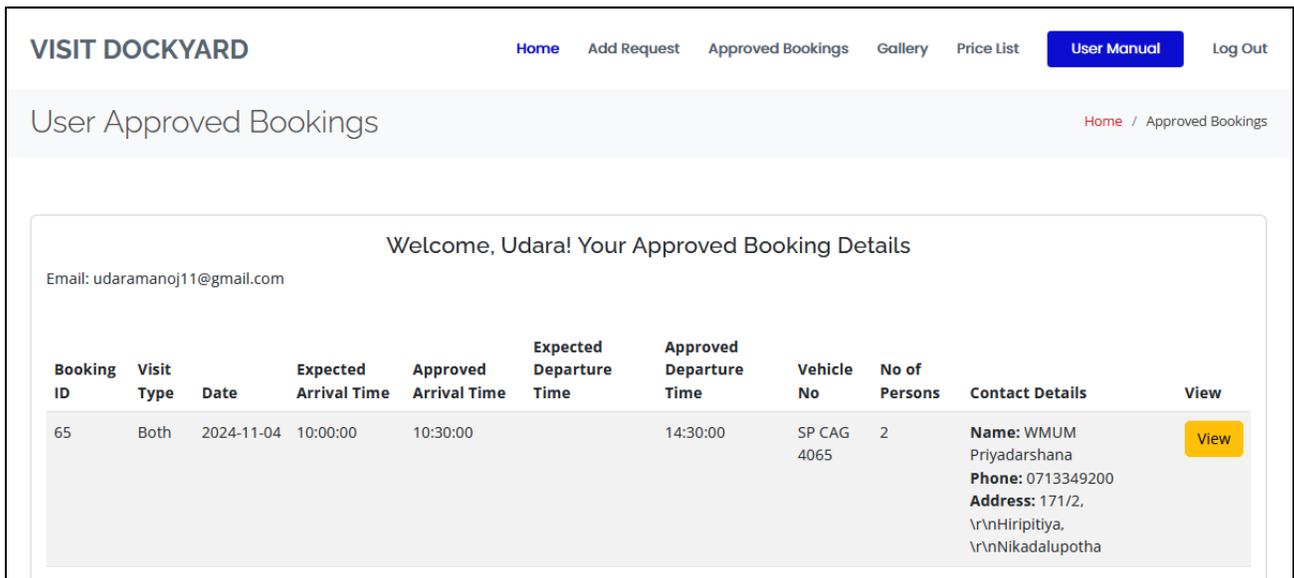
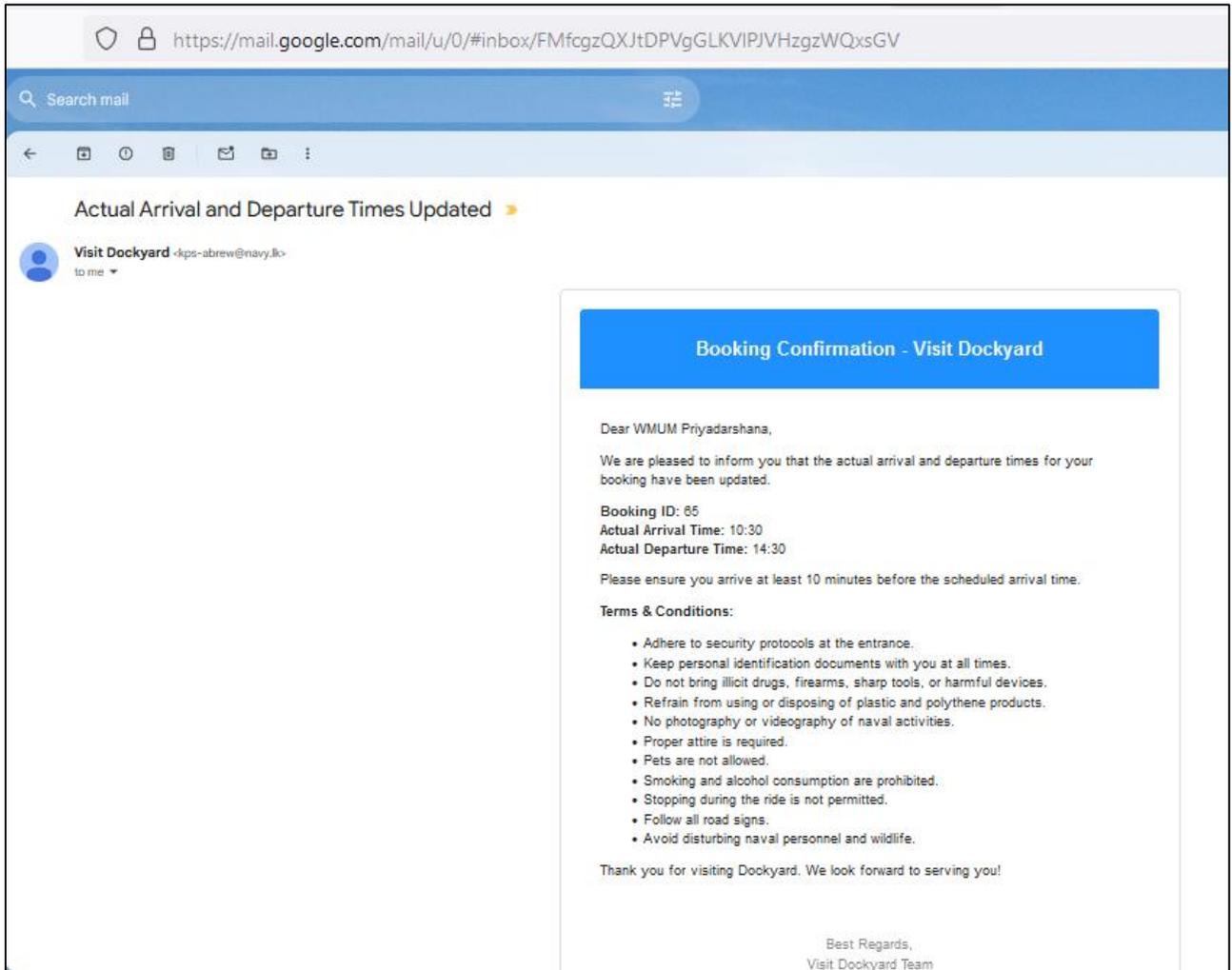
User Dashboard \*Sri Lanka Navy have the authority to reject bookings at any time. [Home](#) / [Dashboard](#)

Welcome, Udara! Your Pending Booking Details

Booking ID	Visit Type	Date	Expected Arrival Time	Expected Departure Time	Vehicle No	No of Persons	Contact Details	View
65	Both	2024-11-04	10:00:00	14:00:00	SP CAG 4065	16	<b>Name:</b> WMUM Priyadarshana <b>Phone:</b> 0713349200 <b>Address:</b> 171/2,\r\nHiripitiya, \r\nNikadalupotha	<a href="#">View</a>

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Designed by Code -9

05. ඉන්පසු නාවික තයාකාංගනය නැරඹීම සඳහා අවසර ලැබුණු පසු නැවත Email පණිවිඩයක් මගින් ඔබට දැනුම්දෙනු ලැබේ. පද්ධතියේ ඇති Approved Booking මත Click කිරීමෙන් එහි තොරතුරු බලා ගත හැකිය.



තවද ඔබ තයාකංගණය නැරඹීම සඳහා පැමිණි විට තයාකංගණය ඉදිරිපිට ඇති රත්න මුරකුටියෙහි සිටින නාවිකයින් හට ඔබගේ Bookin ID එක ලබාදෙන්න. එවිට එම නාවිකයින් විසින් පරීක්ෂාකර බලා ඔබට කඳවුර වෙත ඇතුළුවීමට අවසර ලබාදෙන අතර ඔබගේ Email ගිණුමට Email පණිවුඩයක්ද ලැබේ. කඳවුරට ඇතුළු වූ බවට එම නාවිකයින් විසින් පද්ධතිය තුළ සටහන් කරනු ලබන අතර කඳවුර නරඹා පිටවයන විට එම නාවිකයින් දැනුවත් කර තඳවුරෙන් පිටව ගිය බවට සටහන් කර ගත යුතුය.