# DOCKYABD VISIT APPLY SYSTEM USEB MANUAL



#### 01. User Registration:

• To register, click "Log In" on the main screen. - Fill in the required details and click Register to complete the process.

VISIT DOCKYARI	0	Home Registe	F
Register		Home / Registe	er
	Register User         Username:         Udara         Email:         udaramanoj11@gmail.com         NIC:         913401816v         Password:         •••••••         Register		
	© Copyright <b>Sri Lanka Navy</b> . All Rights Reserved Maintained by <b>Command Information Technology Department (East)</b> Designed by <b>Code -9</b>		

• You will receive an email to verify your email address. Click on the link in the email to complete verification.



## 02. **Login**

• Once registered and verified your email, log in by clicking "Log In" on the main menu. Enter your email or user name and password and click "Log In" button.

VISIT DOCKYARD		Home	Register	Price List	User Manual
Login					Home / Login
	Log In Username or Email Udara Password  Log In Don't have an account? Sign Up Forgot your password? Click here to reset				
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# 03. Submitting a Booking Request

• After logging in, select Add Request. Complete the necessary details and click Send complete the participant details in the required format and upload it as a PDF.

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		*Terms and Conditions	
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#### \*Format for Participants List.

SR	NAME	AGE	NIC	Gender	Mobile No
No					
01	WMUM Priyadarshana	32	913401816V	Male	071 3349200
02	PHND Darmasiri	29	951224422V	Female	071 3349200

#### • You'll receive notifications about submitting booking details via email.



### 04. **Application Status**

• You can view your pending request status by selecting "Home" on the dashboard. An email notification will be sent once your request is approved.

١	ISIT DC	CKYA	RD		Home Add Req	uest Appro	ved Bookings	Gallery	Price List	User Manual	Log Out
ι	Jser Da	Ser Dashboard *Sri Lanka Navy have the authority to reject bookings at any time. Home / Dashboard							/ Dashboard		
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					© Copyright Sri Lanka M ntained by Command Informat Designed	lavy. All Rights Re tion Technology D by Code -9	eserved epartment (East)				

• You can view the status of your approved request by selecting 'Approved Booking' on the dashboard. An email notification will be sent once your request is approved, provided you have agreed to the terms and conditions mentioned.

ISIT DO	OCK	YARD		I	Home	Add Request	Approved E	Bookings	Gallery	Price List	User Manual	Log
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#### 05. Entry Process for Approved Visits

• Please present your booking ID and NIC to the SL Navy personnel at Rathna Point, the entrance of the naval base, for verification. Upon entry, your status will be updated in the system.



# නාවික තඨාකාංගණය නැරඹීම සඳහා අයදුම්කිරීමේ පද්ධතිය පරිශීලන අත්පොත



01. නාවික තඨාකාංගණය නැරඹීම සඳහා අයදුම්කිරීමේ පද්ධතියෙහි ලියාපදිංචි වීම. ඉහත පින්තූරයෙහි දැක්වෙන Menu links වෙත ගොස් එහි ඇති Log In මත Click කල විට පහත පින්තූරයෙහි ඇති පරිදි වෙබ් පිටුව දිස්වේ.

VISIT DOCKYARD		Home	Register	Price List	User Manual
Login					Home / Login
	Log In Username or Email Your username or email Password Enter your password Log In Don't have an account? Sign Up Forgot your password? Click here to reset				
	© Copyright <b>Sri Lanka Navy</b> . All Rights Reserved Maintained by <b>Command Information Technology Department (East)</b> Designed by <b>Code -9</b>				

02. ලියාපදිංචි වීම සඳහා ඉහත රූපයේ ඇති Register මත Click කරන්න. එවිට පහත පින්තූරයෙහි ඇති පරිදි වෙබ් පිටුව දිස්වේ.

VISIT DOCKYARD	Home Register
Register	Home / Register
Register User         Username:         Udara         Email:         udaramanoj11@gmail.com         NIC:         913401816√         Password:         Register	
© Copyright <b>Sri Lanka Navy</b> . All Rights Reserved Maintained by <b>Command Information Technology Department</b> Designed by <b>Code -9</b>	(East)

03. ඉහත වෙබ් පිටුවෙහි දිස්වන තොරතුරු පුරවා එහි ඇති Register මත Click කරන්න. එවිට පහත රූපයේ ආකාරයට වෙබ්පිටුවක් දිස්වේ.

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VISIT DOCKYARD		Home	Register	Price List	User Manual
Login					Home / Login
	Log In Username or Email Udara Password Log In Don't have an account? Sign Up Forgot your password? Click here to reset				
	© Copyright <b>Sri Lanka Navy</b> . All Rights Reserved Maintained by <b>Command Information Technology Department (East)</b> Designed by <b>Code -9</b>				

07. එවිට පහත පරිදි වෙබ් පිටුවක් දිස්වේ.



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SR No	NAME	AGE	NIC	Gender	Mobile No	
01	WMUM Priyadarshana	32	913401816V	Male	071 3349200	
02	PHND Darmasiri	29	951224422V	Female	071 3349200	

03. ඉන්පසු ඔබ R egister වීම සඳහා භාවිතාකල Email ගිනුම වෙත පහත ආකාරයේ Email පණිවිඩයක් ලැබේ.



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© Copyright <b>Sri Lanka Navy</b> . All Rights Reserved Maintained by Command Information Technology Department (East) Designed by Code -9												

05. ඉන්පසු නාවික තඨාකාංගනය නැරඹීම සඳහා අවසර ලැබුනු පසු නැවත Email පණිවිඩයක් මගින් ඔබට දැනුම්දෙනු ලැබේ. පද්ධතියේ ඇති Approved Booking මත Click කිරීමෙන් එහි තොරතුරු බලා ගත හැකිය.

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Actual Arrival and Departure Times Updated > Visit Dockyard -kps-abrew@navy.lk> to me +					
	Booking Confirmation - Visit Dockyard				
	Dear WMUM Priyadarshana, We are pleased to inform you that the actual arrival and departure times for your booking have been updated.				
	Booking ID: 65 Actual Arrival Time: 10:30 Actual Departure Time: 14:30				
	Please ensure you arrive at least 10 minutes before the scheduled arrival time. Terms & Conditions: Adhere to security protocols at the entrance. Keep personal identification documents with you at all times. Do not bring illicit drugs, firearms, sharp tools, or harmful devices. Refrain from using or disposing of plastic and polythene products. No photography or videography of naval activities. Proper attire is required. Pets are not allowed. Stopping during the ride is not permitted. Follow all road signs. Avoid disturbing naval personnel and wildlife. Thank you for visiting Dockyard. We look forward to serving you!				
Best Regards, Visit Dockyard Team					
VISIT DOCKYARD Home	Add Request Approved Bookings Gallery Price List User Manual Log Out				
User Approved Bookings	Home / Approved Bookings				
Welcome, Udara! Email: udaramanoj11@gmail.com	Your Approved Booking Details				
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65 Both 2024-11-04 10:00:00 10:30:00	14:30:00 SP CAG 2 Name: WMUM View 4065 Priyadarshana Phone: 0713349200 Address: 171/2, \r\nNikadalupotha				

තවද ඔබ තඨාකංගණය නැරඹීම සඳහා පැමිණි විට තඨාකංගණය ඉදිරිපිට ඇති රත්න මුරකුටියෙහි සිටින නාවිකයින් හට ඔබගේ Bookin ID එක ලබාදෙන්න. එවිට එම නාවිකයින් විසින් පරීක්ශාකර බලා ඔබට කඳවුර වෙත ඇතුඑවීමට අවසර ලබාදෙන අතර ඔබගේ Email ගිණුමට Email පණිවුඩයක්ද ලැබේ. කඳවුරට ඇතුළු වූ බවට එම නාවිකයින් විසින් පද්ධතිය තුල සටහන් කරනු ලබන අතර කඳවුර නරබා පිටවයන විට එම නාවිකයින් දැනුවත් කර තඳවුරෙන් පිටව ගිය බවට සටහන් කර ගත යුතුය.